Jyothi Engineering College

Approved by AICTE & Affiliated to APJ Abdul Kalam Technological University

A CENTRE OF EXCELLENCE IN SCIENCE & TECHNOLOGY BY THE CATHOLIC ARCHDIOCESE OF TRICHUR

JYOTHI HILLS, VETTIKKATTIRI P.O., CHERUTHURUTHY, THRISSUR PIN-679531 PH: +91-4884-259000, 274423 FAX : 04884-274777

NBA Accredited B. Tech Programmes in Computer Science & Engineering,Electronics & Communication Engineering, Electrical &Electronics Engineering and Mechanical Engineering valid for Academic Years 2016-2017 to 2018-2019

www.jecc.ac.in | E-mail : info@jecc.ac.in

GRADUATION -2018

General Instructions

1. No spot Registration is permitted.
2. Send us the scanned copy of your consolidated mark sheet, provisional/Degree certificate to graduation@jecc.ac.in.
3. A confirmation mail will be sent only after receiving the scanned copies.
4. Please arrive at the venue at 8.30 am for registration.
5. The graduates shall occupy the allotted seats in time.
6. Latecomers will not be allowed to participate in the function.
7. All the graduates shall maintain silence during the function.
8. Photography is strictly prohibited. Graduation photos shall be taken by the official photographer.

Instructions for the day

All graduates have to register online by clicking the Registration link *http://graduation12.jecc.ac.in* latest by *20ᵗʰ November 2018*. The graduates who do not register on time will not be permitted to attend the Graduation Ceremony.

Following instructions are to be strictly followed in the Graduation Day

1. Dress
2. Guests
3. Participation
4. Graduation Robes
5. Timings

6. Procession
7. Lunch
8. Mobile Phones
9. Degree Certificates
10. Photography

Dress

Formal Dress will be worn for the function as indicated below:

- **Gents:** Trousers, Full sleeves shirts, tucked in with shoes and ties.
- **Ladies:** Sarees / Salwar -Those not properly dressed will not be permitted to participate.

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Guests

- The Recipient of the degree is allowed to bring a maximum of three guests.
- Only parents, immediate blood relations (parents/brother/sister) or spouse of recipients are allowed.
- Children below 8 years of age are not allowed.
- Recipients desirous of bringing guests will forward their particulars in the online registration form so that appropriate courtesy and hospitality are extended to them.

Participation

- The graduates whose confirmations are not received by 20th November 2018 will not be allowed to attend the Graduation Ceremony.
- The graduates, who have confirmed, are required to report/register latest by 08:30 AM on the Graduation Day.
- The graduates, who fail to report/register by the stipulated time, will not be allowed to attend the Graduation Ceremony.

Graduation Robes

- Graduation robes will be provided at the venue against a deposit of Rs.1000/- of which Rs. 500/- is refundable.
- All graduates will wear the graduation robes throughout the function. Gowns will be returned by them after the Graduation Ceremony on the same day by 1:00 PM.

Timings

- The Recipients of the degrees, after registration, will be seated in the seats allotted for them in the Graduation Ceremony Hall.
- Once seated, there will be no unnecessary movements in the Hall and perfect discipline will be maintained.
- The Recipients are not to leave the Hall before the function is over.

Procession

- All present in the Graduation Hall will rise when the Procession enters and when the Procession leaves the Hall.
- During Oath taking and National Anthem, all the participants shall remain standing.

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Lunch

- Lunch will be served after the Graduation Ceremony at 1.00 PM.

Mobile Phones

- Mobile Phones has to be switched off during the function.

Degree Certificates

- The Degree Certificates will be presented to the graduates by the respective HODs at the designated venue.
- The students will submit their provisional certificates at the registration desk without fail.

Photography

- Photography is strictly prohibited. Photography facility will be available for the graduates if they wish to get themselves photographed.
- Graduation Day photos and video will be taken by the official photographer and will be sent to the graduates in their given address on their request.

Note:

1) The details of venue & time will be updated on this website regularly. Please visit this site for further details.
2) Participation in the Graduation Day Ceremony is subject to the successful completion of the degree course.